

# HAVE YOU BEEN LAID OFF?

FREE TRAINING BY A MAJOR MEDICAL CENTER



**Pacific Gateway**

A proud partner of America's Job Center of California™ network

If you've been laid off and receiving unemployment insurance benefits, you may qualify for free certified medical assistant training.

Visit [pacific-gateway.org/MA](http://pacific-gateway.org/MA) for more information.

State-funded program available ONLY to laid off workers or recently separated veterans receiving or have recently exhausted unemployment insurance benefits.

WIA Title I-financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. To request a reasonable accommodation, please call 562.570.4711 or TTY 562.570.4629 at least 72 hours prior to event.

In order to enroll in the program, you **MUST** meet the following requirements:

- Must be laid off from previous job and receiving Unemployment Insurance Benefits (UIB), have already exhausted UIB (must show proof of UIB status), or are a recently separated Veteran receiving UIB - **MUST BE UNEMPLOYED**
- Bilingual Required (Spanish or Khmer)
- Possess a High School diploma or GED
- Pass the Comprehensive Adult Student Assessment Systems (CASAS) test at 12th grade level for reading and math
- Pass a background check (any convictions of misdemeanors, felonies, DUIs etc. Must show proof of expungement documentation for consideration. A charge and/or conviction of drugs for possession, sales, use, and/or theft in any form is not acceptable)
- Pass TB and Drug Test
- Possess perfect attendance habits (any absenteeism and tardiness can be grounds for dismissal)
- Previous health education training is accepted (No Medical Assistant training is accepted)
- Proficient in computer usage, ability to type 40wpm
- Must be able to speak and read English clearly, professionally, and fluently
- Strong Customer Service skills
- Maintain Professional attitude at all times (proper dress, no profanity, no cell phone use during training/working hours)
- Follow directions and works well with others
- Maintain complete patient confidentiality
- Possess a great attitude and passion for the concern of others
- Physically fit: Manual dexterity to use/handle equipment and instruments, ability to perform essential job functions using proper body mechanics
- Reliable transportation to educational and clinical sites
- Can work 40-hours per week
- No visible body tattoos, piercings, acrylic fingernails, perfume or other strong smelling scents
- Able to support yourself financially during 16 weeks of training in an 8-hour day program

**Next Step:**

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